

**Foreign Service Limited Position Opportunity - SENIOR DIRECTOR, PRIVATE  
SECTOR ENGAGEMENT PARTNER EXPERIENCE TEAM- FSL-02**

- Agency: U.S. Agency for International Development
- Organization: Bureau for Democracy, Development and Innovation
- Location of Position: Washington, DC
- Open Period: 3/9/2021 – 3/23/2021
- Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed five (5) years
- Salary: USD \$116,786 to \$171,504 (annually)
- Number of Vacancies: 1

**Description of Organization:** The Private Sector Engagement (PSE) Hub, within USAID's Bureau for Development, Democracy, and Innovation (DDI), supports the Agency to expand and deepen collaboration with the private sector to achieve greater development outcomes. The Private Sector Engagement Hub's mission is to create the institutional conditions, operating infrastructure, and capacity necessary to expand engagement with the private sector in the United States and partner countries. The Hub delivers capacity- and systems-building support for engagement with the private sector in all Operating Units and all countries where we work.

This position will serve as a Senior Director on the Partner Experience Team.

**Description of Position:** One of the key success factors of the Agency's approach to private sector engagement is effectively reducing barriers which inhibit the private sector from more fully collaborating in support of our development objectives. Accordingly, the Agency is undertaking a holistic effort to build out and modernize its private sector relationship management systems (PSRM), policies, and practices, with the goal of providing a more consistent, more productive engagement experience. This need is particularly acute as USAID focuses on expanding its engagement with the private sector to deliver on the PSE Policy and the new foreign policy and national security priorities of the Administration. To address these needs, the PSE Hub seeks to hire an FSL-02 Private Enterprise Office to support the design and implementation of tools and mechanisms to enhance the engagement experience and opportunities with USAID. These approaches will ultimately enable improved engagement experiences for USAID's existing and prospective private sector partners.

The Private Enterprise Office will be responsible for

- Identify industry-leading processes and tools to improve and enhance the private sector's engagement experience with USAID.
- Leads targeted activities and collaborative work streams to develop and test new engagement tools and approaches, and institutionalize them through Agency policy and practice.
- Advising, development and implementing engagement experience strategies that are informed by private sector priorities and needs.
- Organizes and leads private sector consultation to inform engagement experience improvements at USAID missions and bureaus.
- Conducts market research and gathers information on leading customer-driven, user-centered design, strategies and tools.
- Consults private sector actors and other stakeholders regarding engagement challenges and opportunities in a particular market or sector; identify whether and how USAID and other US government agencies can address these challenges or engage around opportunities;
- Identify best practice models from inside and outside USAID and seek to replicate and/or scale these models and other regions or sectors;

#### **Qualifications:**

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level [FSL- 03] of this position.
- Must have excellent level communication skills both verbally and in writing to both internal and external stakeholders.
- Background/knowledge related to economics, private sector engagement, financial markets, and/or mobilizing private finance for development is preferred.
- Must be eligible to obtain and maintain a secret security clearance

#### **Interested candidates should submit:**

1. **Cover Letter** expressing interest and clearly addressing the stated requirements for the position
2. **Resume/CV & Transcripts** (as necessary for positions with a positive education requirement)
3. Three (3) **References**
4. Stated **Security clearance level**, if applicable
5. Stated **US Citizenship** (If citizenship is not stated - application will not be considered)
6. **DD214** and other veteran status, if applicable.

Please submit your application package to [DDIFSLJobs@usaid.gov](mailto:DDIFSLJobs@usaid.gov), with a copy to [PSE.Operations@usaid.gov](mailto:PSE.Operations@usaid.gov). Please use the subject line **“FSL APPLICATION PACKAGE:**

**SENIOR DIRECTOR, PARTNER EXPERIENCE TEAM, FSL-02, DDI/PSE” Application submissions are required by 11:59 pm (EST), March 23, 2021.** Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)